

Refund processing for complete applications takes from 6-8 weeks, longer during peak times
Refunds will be sent back by the method paid, where available.

Name

LAST

FIRST

Address

CAMPUS YOU ARE ASSIGNED TO:

NORTH BAY/PARRY SOUND

STANFORD (all locations)

Student #

Email

This form is ONLY for refund requests and not for withdrawing from a program.

Reason for Refund and Required Supporting Documents (check all that apply)

Study Permit not Granted - Visa refusal letter must be supplied within 60 days

Transfer to another school - see refund policy below

Overpayment on account: Amount Requested _____

Program does not meet expectations - see refund policy below

Other - please specify below

REFUND POLICY for INTERNATIONAL STUDENTS**Refunds for Students Paying International Fees to Full-time Programs of Instruction**

International Students who submit formal written notification of withdrawal from a full-time program of instruction are entitled to a refund of tuition and ancillary fees in accordance with the following:

1. For Student Visa refusal with proof from Embassy or High Commission submitted within 60 calendar days of receipt of the refusal for the applicable LOA and term of study, a \$300 administrative charge will be applied and the balance of the tuition will be refunded.
2. International students who do not attend, decide to defer their admission after the start date noted on their Letter of Admission (LOA), or withdraw within 10 business days of the beginning of the semester, shall forfeit their deposit of \$2700.00
3. If you have registered for a semester you must withdraw before the 10th day of class to get your tuition reversed. If you do not withdraw before the deadline - we will not refund those fees and you will only get a refund of any subsequent semester fees paid in advance.

*This refund policy also applies to students who are attending alternate delivery models.

Withdrawal, Registration and Payment deadlines for International students are noted on the Letter of Admission. Complete details are available at <https://www.canadorecollege.ca/support/dates-deadlines>

Signature_____
Date

Please submit this form and supporting documents through the OCAS website